

**The 23th Int'l. Pack & Print Machinery Exhibition of Iran  
(Iran Print Pack 2016)  
Rules and regulations  
Iran- Tehran, 25 - 28 December, 2016**

**GENERAL RULES & REGULATIONS**

**1. International Organizer:**

**Expooya System Company**

**EXHIBITION TIMING: (25 - 28 December, 2016)**

10:00 - 18:00

**2. EXHIBITOR:**

For any company participating in The 23th Int'l. Pack & Print Machinery Exhibition of Iran (Iran Print Pack 2016), the organizer reserves the right of participation.

**3. Space only stands:** raw space, minimum from 24sq.m

**4. Shell Scheme stand:** 12 sq.m of Built-up Space includes Side & Rear Panels, Fascia in English language, Carpeting, Proper-Lights, 1 Table, 2 Chairs a 5 Amp Socket.

**5. EXHIBITION AREAS, PARTICIPATION DETAILS AND BASIC CONDITIONS FOR PARTICIPATION:**

**Notes:**

- a) The prospective Exhibitors should apply on Space Contract Form together with payment. Allotment will be on "first-come-first served" basis subject to receipt of all payments.
  - b) Application for space, both indoor and outdoor, may be made in combinations/multiples of continuous plots/booths. For a combination of continuous, furnished indoor standard booth allotted, provision of partitions within the area would be optional.
  - c) The Organizer reserves the right to reallocate space, change the layout, add or delete corridors in Space plans-which may affect the orientation of some Exhibitors. The decision of the Organizers shall be final. The Organizer also reserves the right to turn down applications for Participation, or even deny Participation to Exhibitors already confirmed.
  - d) The Exhibitor, any Company/Organization participating in The 23th Int'l. Pack & Print Machinery Exhibition of Iran (Iran Print Pack 2016), enters into a contract, with the Organizer upon submission of this document, The Company (Proposed Exhibitor) agrees to participate at The 23th Int'l. Pack & Print Machinery Exhibition of Iran (Iran Print Pack 2016), and to abide by the regulations & by-laws, handed out to the company, before the Exhibition. Upon any breach of contract by the company (Proposed Exhibitor), the company is liable to pay the space rentals in full, to the Organizer.
- 5. ELECTRICITY:** Companies which need more than 5 Ampere electricity should apply for their required electricity to the organizer max till 25<sup>th</sup> of November, 2016.  
After determining the required Electricity Ampere, Companies should apply to pay their electricity cost according to the cost which was informed by Organizer.
- 6. APPROVAL FOR DESIGN OF STAND:** Every exhibitor will have to submit their stand drawing and to scale mock-up, complete with details of Exhibit, Electricity and other installation and elevation in three copies for approval of the Organizer before 25<sup>th</sup> of November, 2016. If the approval is not taken by 25<sup>th</sup> of November, 2016 penalty will be levied. For details, please refer to the Exhibitor services manual.

**7. SALE OF EXHIBITS:** Sales are not allowed during the fair. However negotiations for sale may be conducted. Removal of any Exhibit during the Fair period is also prohibited.

**8. HANDLING OF EXHIBITS, CUSTOMS AND IMPORT:** Services for handling, clearing and forwarding would be available at the Fair Grounds at extra cost. The Organizer will appoint Clearing and Forwarding Agents for the 16th Iran International Building & Construction Exhibition (Iran Print Pack 2016) who will assist in handling and completing Customs formalities if required. Exhibitor would be required to contact them directly for such assistance. Movement of Exhibits in the Fair Grounds by agencies other than the Official Clearing and Forwarding Agents is prohibited.

**9. EXHIBITS FOR DISPLAY:** Exhibits for display during The 23th Int'l. Pack & Print Machinery Exhibition of Iran (Iran Print Pack 2016), can be brought into the Fair Grounds from 24th December 2016.

**10. STAND COMPLETION:** Exhibitors must ensure that their stands are ready by 22:00 on December, 23, 2016 with all Exhibits in position. The Inauguration will be at 10:00 hrs on December 25, 2016.

**11. REMOVAL OF EXHIBITS:** All Materials to be removed by 11:00 hrs on November 29, 2016. Organizer will not be responsible if Exhibitor fails to comply with, conditions enumerated in the Exhibitor's information Manual.

**12. DAMAGES TO THE FAIR GROUND:** Exhibitors will be required to make good all damages or make payment adjustable against caution money in lieu thereof of the Fair Ground facilities/buildings etc. incurred during setting up and/or Fair Period and/or dismantling period.

**13. CANCELLATION:** If the Company withdraws from this contract after having concluded the said contract, the company hereby agrees to indemnify the exhibition management/Organizer for the losses at the following rates:

Upon withdrawal before 1 <sup>st</sup> August, 2016	50% of stand rent
Upon withdrawal After 1 <sup>st</sup> August, 2016	No portion of the amount

**14. INSURANCE:** Against all ascertainable risks from transportation to display and removal should be done by the Exhibitors at their cost. Organizer will in no way be responsible.

**15. PHOTOGRAPHY:** The Organizer reserves the right to photograph any exhibit for his use.

**16. SETTLEMENT OF DUES:** Any and all expenses chargeable to Exhibitors must be settled before the closure of the Fair to ensure smooth removal of goods from the Fair Site.

**17. DISPUTE RESOLUTION AND GOVERNING LAW:** All unresolved matters, questions, dispute or differences whatsoever arising between the exhibitor and Organizers shall be settled by arbitration in accordance with the rules of the arbitration and conciliation Act 1996. The arbitration proceedings shall be conducted in the Persian Language in Tehran, Iran. The Arbitration agreement contained in this paragraph shall be solely and exclusively governed by the laws of Iran.

**18. FORCE MAJEURE:** If the exhibition is abandoned, cancelled or suspended in whole or in part by reason of war, fire, national emergency, labor dispute, the non-availability of exhibition premises or any other cause not within the control of the Organizers, the Organizer may, at their entire discretion, repay the rental paid by the Exhibitor, or part thereof, but shall be under no obligation to repay any part of such rental and shall be under no liability in respect of any actions, claims or losses.

**Date:**

**Signature:**